

**THE CAMPBELL FARM  
Reservation Contract  
MISSION CAMP**

We would like to reserve the following dates for our group to come to Campbell Farm Mission Retreat Center:  
Dates: \_\_\_\_\_ Time of arrival: \_\_\_\_\_ Time of Departure: \_\_\_\_\_

We would like to make reservations for: A minimum of \_\_\_\_\_ people and a maximum of \_\_\_\_\_ people.  
*max & min number of participants needs to be within 10*

Enclosed is a check for \_\_\_\_\_, which is a \$75 deposit per person based on our minimum, which will secure the date for our group. We understand this fee will be applied toward the total cost, but is non-refundable.

**We will provide one adult per every six youth and we will provide transportation to each work site.**

We will be responsible to pay the **full amount for the minimum** number listed unless that number is reduced 90 days prior to the arrival date, or is canceled 5 months prior to the arrival date. A final exact count is due no less than 10 days prior to the arrival date. (If you over estimate it may mean that another group may not be able to come.)

We understand that the **balance of the bill is to be paid in one check upon arrival** unless other arrangements have been made prior to the arrival date. **Any damage** to the premises, equipment or property is the responsibility of the contracting group to repair or replace. The contracting group and authorized representative is responsible for these financial obligations. We understand that we will be responsible for any **extra costs** that may occur for certain activities, e.g. rafting, touring the Cultural Center, etc. We understand that **we are expected to arrive before dinner on Sunday** to allow time to prepare for the weekly programming. There will be no discount for this missed meal or other meals in order to meet our programming costs.

**Program costs per person are:** (Please circle one of the below options.)

**Option #1: Sunday afternoon (arrival between 3-4pm) through Sat Morning (depart by 10am) is \$300 per person. (Preferred)** Includes Sunday dinner through Sat. breakfast, lodging and programming. *No discount for missed meals.*

**Option #2: Sunday afternoon (arrival between 3-4pm) through Friday afternoon (depart by 5pm.) is \$275.** Includes Sunday dinner through Friday lunch, lodging and programming. *No discount for missed meals.*

**Option #3: If not arriving on Sunday or staying less than 5 days, this will need to be negotiated at approximately \$60 a day with priority given to full week groups. We expect people to bring their own towels and sleeping bags; however, if someone forgets theirs we have towels and linens available for \$5.**

**Option #4: Arriving Sunday afternoon through Saturday Morning, cooking your own food, lodging and kitchen use \$225 a person or \$40 a day per person.**

**If you are choosing option #3 or have some other changes in the weekly schedule, please, circle the meals we should prepare below to help with our planning.**

Breakfast:	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Lunch:	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday (extra lunch \$7)
Dinner:	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday

\_\_\_\_\_ I have asked our Insurance Company to send to TCF a "**Certificate of Insurance**" for group liability insurance while at TCF.

\_\_\_\_\_ **Enclosed is our Talent Form.** Or \_\_\_\_\_ I will send the Talent Form as soon as possible.

**I am aware that TCF seeks to operate at full capacity of 50-60 people and reserves the right to book additional groups for our dates if our group does not reach that number.**

Organization/Group name: \_\_\_\_\_ Phone: (\_\_\_\_\_) \_\_\_\_\_

Group Leader or contact person: \_\_\_\_\_ Phone/cell: (\_\_\_\_\_) \_\_\_\_\_

Address of group: \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Representative's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return this form with your reservation fees to:**

The Campbell Farm, 2527 Campbell Road, Wapato, WA 98951

Phone: (509) 877-6413, Fax: (509) 877-2275

Contracts can also be sent electronically to [campbellfarm3@hotmail.com](mailto:campbellfarm3@hotmail.com)

Payments can also be made online at <http://www.thecampbellfarm.org>